

Grafton Housing Authority

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2021 NOV -4 AM 10:07

MINUTES

Grafton Housing Authority

April 13, 2021

2:00 PM

Maxwell Drive Community Room (Zoom meeting which included the 2022 Annual Plan Public Hearing)

A meeting of the Grafton Housing Authority was held on April 13, 2021 at 2:00 p.m. through Zoom. James Gallagher, David Robbins, Shawn McAvey, and Jack Kelley were present.

Meeting minutes from the March meeting were approved. February Budget Balance Sheets were reviewed.

- Old Business:
- New Business:
 - 2022 GHA Annual Plan was approved and submitted to DHCD for review.
 - Executive Director contract for Amanda was reviewed and approved for a 5 year term effective July 1, 2021 and ending June 30, 2026. The approved annual salary is \$88,109 and is based on 37.5 hours per week.
 - Our second Moderna vaccine clinic was held on April 12, 2021.
 - Check numbers 13049-13090 dated 4/14/2021 were reviewed and signed.
 - Employee timesheets were signed.
 - The Board was informed that all COVID protocols and precautions remain in place, but also noted that the community rooms and office will re-open to the public within the next couple months.
- Public Comment – No Public comment – A zoom link was posted for tenants and public to join the meeting. The Annual Plan Hearing was also posted in the Maxwell Drive laundry room, the Forest Lane laundry room, office, lobby and on our website.
- Meeting adjourned at 2:45 PM.

Respectfully submitted,

approved

Amanda Brady, Secretary